

To,
The Principal
St. Paul's Church College
Khandari Road
Agra.

Dated:

Respected Sir,

Subject: Refund/Adjustment of 15% Fee of the Academic session 2020-2021

In compliance to the judgement of the Honourable High Court of Allahabad for refund/adjustment of 15% fee received for the academic session 2020-2021, I request you to give effect of the said judgement, and refund the 15% fees for 2020-2021. Since my ward _____ of class _____ section _____ in academic year 2020-2021, now studying in class _____ section _____ has already paid the fees for the full term of 2022-23 academic session, hence the fees be refunded to me.

I am enclosing the following for refund of fees:

- Photocopy of the fee slips of the full paid fee for the academic session 2020-2021.
- The details of bank account where in the fees has to be refunded:

| Account Details (In which Fee will be refunded) | | | |
|--|-----------------------|---|-----------|
| Account Holder's Name (Relationship with the student) | Bank Name and Address | Account Number & Type (Saving/ Current) | IFSC Code |
| | | | |

- Details of Fees paid for Academic Year 2020-21
Annual Composite fees Rs. _____
Examination Fees Rs. _____
Total Rs. _____

I confirm that no fees concession in excess of 15% was availed by my ward during the said academic year. If fees concession of more than 15% was granted then no refund of fees would be there.

Regards,

Signature of Parent -----
Name of the Parent -----
Student's Name -----
Class Now Studying-----
Enrolment No. -----